



BULLETIN:

Child and Adult Care Food Program

Child & Adult Care Centers,
Emergency Shelters, OSHC, &
Sponsors of Family Day Care Homes
www.education.alaska.gov/tls/cnp

Child Nutrition Programs
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To: CACFP Sponsors
CACFP Program Reviewers

Date: October 11, 2013

Bulletin: 2014-01

From: Ann-Marie Martin
CACFP Coordinator

Program changes as a result of USDA Policy Memos and Technical Assistance Memos are to be implemented immediately. Please file this bulletin for reference, guidance and compliance with the Child and Adult Care Food Program. Feel free to call the Child Nutrition Programs office if you need further clarification.

Bulletin Topics

1. Government Shut Down
2. USDA Non-discrimination statement
3. Food Day – October 24, 2013
4. Child Care Online Courses from National Food Service Management (NFSMI) - free
5. Mealtime Memo for Child Care: Family Style Dining Part 1 and Part 2

1. **Government Shut Down** - USDA has developed a contingency plan in the case of a federal government shutdown effective October 1, 2013. The Child Nutrition Programs, including School Lunch, School Breakfast, Child and Adult Care Food, Summer Food Service, and Special Milk will continue operations into October. Meal providers are paid on a reimbursement basis 30 days after the service month. Limited carryover funding will be available during a lapse to support FY14 meal service. You may view the contingency plan at <http://www.usda.gov/documents/usda-fns-shutdown-plan.pdf>.
 - a. Program sponsors who are employed by the federal government will have to follow agency protocol in regard to employment, however please be advised that participation in the Child Nutrition Programs does require agency oversight.
 - b. Please be advised that a federal government shutdown will not impact staffing or operations at Alaska Child Nutrition Programs. We will provide additional information as it becomes available, if you have any questions, please feel free to contact us.
2. **Nondiscrimination Statement Update** - USDA has updated their nondiscrimination statement this state is required to be posted on all publications and websites. If the update nondiscrimination statement is too large to post on a publication (i.e. Menus) then the small version must be used this

statement must read: **This institution is an equal opportunity provider and employer.** Please see the attachment for Nondiscrimination Statement Update for the most current statement and post it on all required materials.

Please use the following long-version on your website, policies, and in any media releases:


The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800)845-6136 (Spanish).

This institution (or the name of your agency) is an equal opportunity provider and employer.

3. National Food Day

 **FOOD DAY** is a nationwide celebration for healthy, affordable, and sustainable food. Schools can participate in Food Day with a variety of activities that include taste tests, nutrition lessons, cooking demonstrations, lectures, workshops, and health fairs. The Guide for School Organizers at <http://www.foodday.org/schools> provides you with the tools you need for organizing successful activities in your school's classrooms, lunchroom, or garden.

USDA Team Nutrition offers interactive and exploratory lessons as a creative way to connect gardens with nutrition messages in the classroom for use with preschoolers and elementary school aged children at <http://teamnutrition.usda.gov/garden.html>

If you plan on doing any Food Day activities including serving Alaskan foods on **October 24th** for "Local Lunch Day" please let us know and we will add your activity to our list of Alaska participants, you can also apply for a chance to win a goodie bag full of Child Nutrition promotional materials.

All participants will have the chance to claim a digital thermometer participation prize after the event by taking a quick and easy electronic survey. Go to <http://www.surveymonkey.com/s/HK7F66K> and fill out the electronic survey to register your

school or agency. All programs that participate in the National School Lunch Program (NSLP) or the Child & Adult Care Food Program (CACFP) can enter. Only one entry per district or agency.

Please see the attached Food Day flyer.

4. Child Care Online Courses from National Food Service Management (NFSMI) - free

NFSMI is offering free online courses that you can use to learn more about the Child and Adult Care Food Program (CACFP) and providing quality care for the children in your child care center or family day care home.

We hope you take advantage of the following Child Care Online Courses that prepare child care providers to meet the challenges of the day to day operations of child care programs.

Planning Cycle Menus in Child Care; Planning Snacks as an Educational Activity; Serving Adequate Foods in Child Care; Serving Safe Food in Child Care, Step-by-Step Menu Planning for Child Care; Creating an Active, Healthy Environment; Playing, Learning, and Growing – an Overview of Early Childhood Education; Using Children’s Storybooks as a Basis for Nutrition Education; Serving Safe Food Lesson 1: Clean, Lesson 2: Separate, Lesson 3: Cook, Lesson 4: Chill.

5. Mealtime Memo for Child Care: Family Style Dining Part 1 and Part 2

Mealtime Memo for Child Care is issued by the National Food Service Management Institute (NFSI). These issues give provide information and ideas on physical activity. You can access the Family Style Dining Part 1 and Part 2” at the NFSMI website:

<http://www.nfsmi.org/ResourceOverview.aspx?ID=449>

Contact Information

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Commonly Used Acronyms

CACFP – Child and Adult Care Food Program

CNP – Child Nutrition Programs

FNS – Food & Nutrition Services

FNSRO-Food & Nut Services Reg. Office

USDA – U.S. Department of Agriculture

LEA – Local Education Authority

DEC – Department of Conservation

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